



Practice Team Information Communications Update

Issue 05

Nov 06

Invoices – A communication was sent to all practices from NSS Finance that all invoices submitted for payment must be sent to:

**Finance Dept
NSS Finance
Gyle Square
1 South Gyle Crescent
Edinburgh
EH12 9EB**

Invoices that are submitted to the PTI team will be forwarded to the Finance Dept for payment but future invoices should be addressed to the above. All queries regarding invoice payment should be directed to the finance department on telephone number 0131 275 6052.

System Suppliers - If your Practice is changing system from GPASS to another supplier please inform the PTI team of the supplier you are switching to and the date of your cross over. This will allow measures to be put in place to allow continuous data submission.

Server Upgrades – Practices should ensure that if any work is carried out on their practice server that the PTI scheduled task (Tsk_cmr_extract_from_newgpas) in SQL has been re-enabled and functions as before. Not re-enabling the task will result in the auto-extract not running on the 6th of the month, as it should.

Modifiers – Practice Nurses and Community Nurses – If you **do not** use the Nurse Data Collection (NDC) system to enter your data, it is now possible to change from using the modifiers 'New', 'Old' & 'Chronic' to the more user-friendly modifiers of 'Start', 'Ongoing', 'Finish' & 'One-off contact'. For further information on this procedure please contact the [PTI Helpline](#).

Flu software – [Campbell software](#) V3 has successfully passed the accreditation process and is now available to Practices. This version can be obtained from Health Boards (Glasgow and Ayrshire & Arran) and direct download from the web. All morbidity recording for GPs & nurses will use modifiers 1st, recurrence and persistent and all activities for nurses will use one-off contact.

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Practice Team Information – Contact details



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Click here for [PTI Website](#)

PTI Helpline number – 0131 275 6400